



East Ayrshire
COUNCIL

SOCIAL WORK INSPECTION UNIT

INSPECTION REPORT AND SUMMARY REPORT

BUTE HOUSE

**Date of Inspection:
21st February 2001**

W.J. Duncan
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East Ayrshire Council
Social Work Department
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Lugar
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INSPECTION INFORMATION

| | |
|--|---|
| NAME OF ESTABLISHMENT: | Bute House |
| LOCATION OF ESTABLISHMENT: | Barrhill Terrace Cumnock |
| MANAGING ORGANISATION: | Wood Road Care Ltd |
| CATEGORY (as per Registration): | Elderly Male and Female |
| MAXIMUM NUMBER OF RESIDENTS TO BE ACCOMMODATED (as per Registration): | 10 residential of an overall total of 29 |
| NUMBER RESIDENTS/ATTENDING AT TIME OF VISIT: | 6 |
| NATURE OF INSPECTION | Short Focused Unannounced |
| INSPECTOR(S) PARTICIPATING: | Mina Cassidy Isobel Dawson |
| DATE(S) OF INSPECTION: | 21 st February, 2001 |
| DATE OF LAST INSPECTION REPORT: | 26 th September, 2000 |
| FOR FURTHER INFORMATION ON THIS ESTABLISHMENT CONTACT | Mary G Kerr 01290 426311 |

QUALITY OF RECORDS

1. Sampled Case Files

- (a) **Recommendations in last report**
None made
- (b) **Findings at this Inspection – Progress**
- (c) **Additional Inspectors observations at this Inspection**
Not examined during this short focused inspection

2. Sampled Financial Records

- (a) **Recommendations in last report**
None made
- (b) **Findings at this Inspection - Progress**
- (c) **Additional Inspectors observations at this Inspection**
Not examined as part of this short focused inspection

3. Other records including specific comment on Fire Safety records and Medication records

- (a) **Recommendations in last report**
The systems for recording accidents should be include a “prevention” column.
- (b) **Findings at this Inspection - Progress**
Individual Accident Report forms have been redesigned to include a section which records the action to be taken to help avoid a reoccurrence.
- (c) **Additional Inspectors observations at this Inspection**
None

QUALITY OF MANAGEMENT AND STAFFING

1. Communication systems within the staff group

- (a) **Recommendations in last report**
None made
- (b) **Findings at this Inspection - Progress**
- (c) **Additional Inspectors observations at this Inspection**
Not examined as part of this short focused inspection.

2. Staffing Levels

- (a) **Recommendations in last report**
None made
- (b) **Findings at this Inspection - Progress**
- (c) **Additional Inspectors observations at this Inspection**
Rotas show that there is sufficient staff on duty to meet the needs of residents. The rota also shows that staffing levels are increased on some shifts to facilitate residents' hospital appointments and some outings.

3. Staff Training and Qualifications

- (a) **Recommendations in last report**
None made
- (b) **Findings at this Inspection - Progress**
- (b) **Additional Inspectors observations at this Inspection**
Staff training and qualifications were not examined as part of this inspection. However, it is noted that the unit has recently been awarded the 'Investors in People Award'.

QUALITY OF PHYSICAL ENVIRONMENT

1. Compliance with space standards

(a) Recommendations in last report

It was recommended that the staff cloakroom should not be used for drying laundry.

(b) Findings at this Inspection - Progress

The staff cloakroom has been relocated to another area in the Unit and the room previously designated as the cloakroom is now used solely as a laundry drying room.

(c) Additional Inspectors observations at this Inspection

None

2. Heating levels (including water temperature control)

(a) Recommendations in last report

None made

(b) Findings at this Inspection - Progress

(c) Additional Inspectors observations at this Inspection

The areas visited during this inspection were heated to an acceptable temperature.

3. Hygiene and cleanliness

(a) Recommendations in last report

None made

(b) Findings at this Inspection - Progress

(c) Additional Inspectors observations at this Inspection

The areas seen appeared clean and fresh.

4. Safety of the environment

(a) Recommendations in last report

1. The hair showering equipment is unsuitable and should be replaced with a thermostatically regulated shower as a matter of priority.
2. It is recommended for safety reasons that a sliding door be fitted to the entrance to the toilet adjacent to the smoke room. The registration officers will liaise with Health Board Inspectors to ensure that consistent advice is being given on this matter.
3. The planned enclosed garden should be expedited.

(b) Findings at this Inspection – Progress

1. It is noted that work has begun on the installation of a thermostatically regulated shower. The manager informs inspectors that the work is due to be completed by the end of February 2001.
2. Unchanged
3. The manager informs inspectors that plans to develop an enclosed garden to the rear of the Unit will be completed in the spring of 2001.

Written confirmation should be sent to the Inspection Unit as each of the above recommendations have been completed.

(c) Additional Inspectors observations at this Inspection

5. Fabric and decor standards

a) Recommendations in last report

The crockery used by individual residents should be matching and not easily chipped.

b) Findings at this Inspection - Progress

Additional crockery has now been purchased which is matching

c) Additional Inspectors observations at this Inspection

It is noted that plans are in hand to re-carpet and redecorate the smoke room and quiet room

6. Standards of building maintenance

(a) Recommendations in last report

1. The flooring on the upper floor of the Unit remains noisy when walked on and requires attention.
2. The condition of the driveway from the entrance to the front of the Unit continues to deteriorate as a result of insufficient maintenance.
3. The Manager informed inspectors that one of the signs at the entrance to the Unit includes reference to East Ayrshire Council and the Units' Residential status. However, this information is not clearly visible and cannot be easily read.

(b) Findings at this Inspection - Progress

1. Unchanged.
2. Some immediate repairs have been carried out. The manager anticipates that resurfacing will be completed in the summer of 2001.
3. Unchanged.

(c) Additional Inspectors observations at this Inspection

Recommendations 1 and 3 are reiterated.

The Inspection Unit should be informed of the estimated time scale for the work stated in (2) above .

QUALITY OF CARE ARRANGEMENTS

1. Care System: Methods for Individual Care Planning and Review

(a) Recommendations in last report

None

(b) Findings at this Inspection - Progress

(c) Additional Inspectors observations at this Inspection

Residents files contain relevant information which includes a profile sheet, pre-admission assessment, moving and handling assessment, activities of daily living assessment, care plan, record of doctor's visits, Review paperwork and daily notes.

It is noted that since the previous inspection files have been reorganised, with the inclusion of dividers which enhances the layout and allows quick easy reference to specific information.

2. Quality of Menus and Catering arrangements

(a) Recommendations in last report

None

(b) Findings at this Inspection - Progress

(c) Additional Inspectors observations at this Inspection

Not examined as part of this short focused inspection.

3. Quality of activity programmes

(a) Recommendations in last report

None

(b) Findings at this Inspection - Progress

(c) Additional Inspectors observations at this Inspection

Not examined as part of this short focused inspection

EAST AYRSHIRE COUNCIL - SOCIAL WORK INSPECTION UNIT

SUMMARY INSPECTION REPORT

Bute House

21st February 2001

Summary of Inspection

Bute House was purpose built and Registered as a Nursing Home by Ayrshire and Arran Health Board in 1994. It was thereafter Registered with East Ayrshire Council in September 1998 for a maximum of 10 residential clients. The Unit is now jointly Registered, for a maximum of 29 residents, which includes the 10 residential places.

The unit is situated on the edge of Cumnock town. The design of the building allows for all public rooms to have views on to the open countryside. All residential clients are accommodated in rooms with en-suite facilities.

This short unannounced inspection focused on the recommendations made in the previous inspection report and any subsequent progress.

Although a number of the previous recommendations have been addressed, not all recommendations have been fully dealt with. The Manager anticipates that the fitting of a thermostatically controlled shower and the sliding door to the entrance of the ground floor toilet will be completed by the end of February 2001. The enclosed garden and the repairs to the driveway will be completed in the summer of 2001.

Previous recommendations carried forward:

1. It is recommended that thermostatically controlled hair showering equipment be installed. The Inspection Unit should receive written confirmation on completion of this work.
2. It is recommended for safety reasons that a sliding door be fitted to the entrance to the toilet adjacent to the smoke room. The Inspection Unit should receive written confirmation on completion of this work.
3. The planned enclosed garden should be expedited. The Inspection Unit should receive written confirmation on completion of this work.
4. The flooring on the upper floor of the Unit remains noisy when walked on and requires attention.
5. The signs at the entrance to the Unit should make reference to East Ayrshire Council and the Units' Residential status in a manner which, is clearly visible and can be easily read.
6. The Inspection Unit should be informed of the estimated time scale for the completion of the resurfacing work to the driveway.

Further recommendations

None

LEAD INSPECTOR: Mina Cassidy

SIGNATURE: _____ **Date**

COUNTERSIGNED BY HEAD OF UNIT: W J Duncan

SIGNATURE: _____ **Date** _____

AGENDA